

**2015-2016 PROPOSED BUDGET  
RESPONSE TO REQUEST FOR INFORMATION**

**DEPARTMENT: Financial Services**

**REQUEST NO.: 54**

**REQUESTED BY: Troxclair**

**DATE REQUESTED: 06/12/15**

**DATE POSTED: 06/15/15**

**REQUEST:** Please provide a report of both the 1% Contingency Reserve Fund and the Budget Stabilization Reserve Fund for the last 5 years. Include in the response any use of those funds, how much was used and what the funds were used for during this time.

**RESPONSE:**

**Contingency Reserve**

	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15 Est</b>
Beginning Balance	5,958,043	6,171,594	6,505,490	6,505,490	6,792,804
Transfers in from General Fund	213,551	333,896	-	287,314	401,271
Expenditures	-	-	-	-	-
<b>Ending Balance</b>	<b>6,171,594</b>	<b>6,505,490</b>	<b>6,505,490</b>	<b>6,792,804</b>	<b>7,194,075</b>

The Contingency Reserve Fund has grown from \$6.0 million in FY11 to an expected \$7.2 million through FY15. No expenditures have been made from this fund during the 5-year time period.

**Budget Stabilization Reserve**

	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15 Est</b>
Beginning Balance	54,316,086	60,596,595	64,365,115	78,344,771	108,282,552
Transfers in from General Fund	20,686,534	15,999,634	35,384,236	44,804,932	10,737,104
Transfer to Critical One-Time Fund	14,406,025	10,253,034	10,886,107	14,867,151	32,335,332
Transfer to General Fund		1,978,080	10,518,473		
<b>Ending Balance</b>	<b>60,596,595</b>	<b>64,365,115</b>	<b>78,344,771</b>	<b>108,282,552</b>	<b>86,684,324</b>

The Budget Stabilization Reserve Fund (BSRF) has grown from \$54.3 million starting in FY11 to an expected \$86.7 million through FY15. Actual transfers into the reserve from the General Fund over the 5-year time period have ranged from \$16.0 million in FY12 to \$44.8 million in FY14.

Expenditures are not made directly out of the BSRF. Instead, funds are transferred out of the fund in compliance with financial policy into other funds. The majority of the transfers have been to the Critical One-Time Fund (C1XF). The corresponding expenditures out of the C1XF are discussed in the next section.

The transfers into the General Fund are detailed below:

- **FY12:** Ordinance No. 20120322-024 increased the Health and Human Services budget by \$840,580 in increase funding for mental health services provide by Austin Travis County Integral Care.
- **FY12:** Ordinance No. 20120405-014 increased the Health and Human Services budget by \$250,000 to fund a social service contract with Southwest Key Programs.
- **FY12:** Ordinance No. 20120927-047 increased the Planning and Development Review Department's budget by \$887,500 for the Friesenhahn Tract which completed the Barton Creek Wilderness Preserve.
- **FY13:** Ordinance No. 20130212-A002 increased transfers to the Housing CIP Budget by \$9,931,351; increased the Health and Human Services Budget by \$73,000 for River City Youth; and increased the Health and Human Services Budget by \$514,122 for Child Inc. for Headstart Programs (Child Inc. was provided a total of \$557,280 with the remaining \$43,158 coming from the General Fund).

### Critical One-Time Fund

	FY11	FY12	FY13	FY14	FY15 Est
Beginning Balance	-	0	0	13,692	13,692
Transfers in from BSRF	14,406,025	10,253,034	10,886,107	14,867,151	32,335,332
Expenditures	14,406,025	10,266,459	10,886,107	14,867,151	32,349,024
Adjustment to GAAP		(13,425)	(13,692)		
<b>Ending Balance</b>	<b>0</b>	<b>0</b>	<b>13,692</b>	<b>13,692</b>	<b>0</b>

The Critical One-Time Fund receives all of its funding via the transfer in from the BSRF. The attached table provides lists how the funds were expended by fiscal year and department. In addition, this information is provided to Council in the quarterly financial reports available at [Austin Finance Online](#).

Fiscal Year/Department	Item Purchased	Item Amount
<b>FY15 (through 3/31/15)</b>		
Animal Service		
	Commercial steam cleaning machines	\$ 3,994
	Ultrasound machine	\$ 19,492
EMS		
	Lift assist stretcher devices	\$ 731,098
	Ambulance and vehicle	\$ 253,486
	Cardiac monitors	\$ 30,162
Fire		
	Inflatable boats	\$ 75,568
	Rescue tools	\$ 77,794
Health & Human Services		
	Hispanic/Latino Quality of Life	\$ 375,000
	AISD's parent support specialist	\$ 1,250,000
	AISD's afterschool program	\$ 400,000
	Huston Tillotson Community Health and Wellness Center	\$ 225,000
Parks & Recreation		
	Colorado River Alliance Mobile Classroom Project	\$ 40,000
	Umlauf Sculpture Garden	\$ 65,000
	Aquatics master plan	\$ 5,000
Planning & Development Review		
	Temps for Google Fiber	\$ 312,970
Police		
	Evidence refrigerators & freezers	\$ 24,515
	Night vision imaging system	\$ 29,409
	Fitness equipment	\$ 24,501
	Inventory software	\$ 20,975
	Computer equipment	\$ 21,370
	Forensics software and equipment	\$ 140,425
	Variable frequency drive motors	\$ 48,804
	Aluminum shallow bottom boat	\$ 12,935
Transfers Out		
	Vehicle Acquisition Fund	\$ 8,703,406
	Economic Development Department	\$ 111,274
<b>FY15 Total</b>		<b>\$ 13,002,178</b>
<b>FY14</b>		
Animal Services		
	Construction service for Animal Center	\$ 45,708
	Fuel tank for generator	\$ 62,367
	Insight Public Sector software and hardware	\$ 69,207
	Autoclave	\$ 20,801
EMS		
	Stretcher replacement	\$ 292,496
	Cardiac monitor replacement	\$ 563,309
	Lift assist stretcher devices	\$ 542,995

<b>Fiscal Year/Department</b>	<b>Item Purchased</b>	<b>Item Amount</b>
Municipal Court		
	Standing desks	\$ 22,485
Parks & Recreation		
	Stump grinder and tillers	\$ 8,015
	Pressure washers	\$ 5,288
	Tools	\$ 4,684
Planning and Development Review		
	Vehicles for new inspectors	\$ 203,292
	Computer hardware and software	\$ 80,925
Police		
	Replacement fire alarm systems for the Patrol Building and North Substation	\$ 49,323
	Spectrophotometer	\$ 18,527
	Software	\$ 45,075
	Bar scanners	\$ 20,975
	Safety equipment	\$ 4,219
Transfers Out		
	Vehicle Acquisition Fund	\$ 4,512,000
	Communications & Technology Mgmt Fund	\$ 3,962,384
	CIP Fund	\$ 4,333,076
<b>FY14 Total</b>		<b>\$ 14,867,151</b>
<b>FY13</b>		
EMS		
	Stretchers	\$ 141,344
	Defibrillators	\$ 389,172
Fire		
	Air tanks	\$ 212,722
	Defibrillators	\$ 38,531
	Hoses, helmets and other equipment	\$ 62,419
	Cargo trailer	\$ 32,158
	Exercise equipment	\$ 24,800
	Radios	\$ 55,807
	Wildfire mitigation	\$ 131,603
Health and Human Services		
	Social service contracts	\$ 334,057
	Medical furniture	\$ 11,310
	Pressure washer	\$ 10,130
Library		
	Fireproof file cabinets	\$ 7,395
Parks & Recreation		
	IT software and hardware	\$ 65,133
	Office and recreation center furniture	\$ 24,615
	Food service trailers	\$ 49,902
	Vehicles	\$ 103,819
	Furniture for Asian American Resource Center	\$ 59,819

Fiscal Year/Department	Item Purchased	Item Amount
	Facilities, grounds, and other equipment	\$ 59,544
	Outdoor bleachers	\$ 9,196
	Recreation center equipment	\$ 23,942
Police		
	Vehicles	\$ 186,832
	Tasers	\$ 55,694
	Computers and software	\$ 16,590
	Body armor and vests	\$ 52,394
Transfers Out		
	Vehicle Acquisition Fund	\$ 6,364,100
	Communications & Technology Mgmt	\$ 2,363,079
<b>FY13 Total</b>		<b>\$ 10,886,107</b>
<b>FY12</b>		
Fire		
	Blowers and fans	\$ 8,679
	Rescue equipment	\$ 18,768
	Software maintenance & license renewal for QlikView	\$ 62,551
Health and Human Services		
	Fireguard records safe	\$ 7,669
	Air purification units for Tuberculosis clinic	\$ 44,354
	Capital Idea social services contract	\$ 49,765
	Sentry safe	\$ 7,670
Library		
	Catalogue system software	\$ 64,200
Municipal Court		
	Vehicles for Community Court	\$ 54,782
Parks & Recreation		
	Grounds equipment	\$ 145,424
	Vehicles	\$ 112,931
Police		
	Tasers	\$ 105,039
	Body armor and vests	\$ 184,153
Transfers Out		
	Vehicle Acquisition Fund	\$ 4,686,657
	Communications & Technology Mgmt	\$ 1,577,688
	Communications & Technology Mgmt CIP	\$ 3,136,129
<b>FY12 Total</b>		<b>\$ 10,266,459</b>
<b>FY11</b>		
EMS		
	Ambulance	\$ 161,613
	Stair chair	\$ 16,555
	Defibrillators	\$ 177,579
	Radios	\$ 47,654
	Stretchers	\$ 80,181

Fiscal Year/Department	Item Purchased	Item Amount
	Computers	\$ 12,669
Fire		
	Air packs	\$ 298,829
	Nine thermal imaging cameras	\$ 39,555
	Portable generator	\$ 2,915
	Ten rescue saws	\$ 16,092
	Smoke generators	\$ 5,745
	Exhaust fans	\$ 9,291
	Rescue tool sets	\$ 57,314
	Rescue equipment (Rapid Attack Monitor)	\$ 3,172
Health and Human Services		
	Fluid pump for Town Lake Animal Center	\$ 940
	Capnograph for Animal Services	\$ 3,108
	Air purification units for Tuberculosis clinic	\$ 13,020
	Microscope	\$ 1,190
	X-ray machine	\$ 66,000
	Scales for new animal shelter	\$ 5,006
	Ice machine	\$ 5,694
Library		
	Two cargo vans	\$ 104,625
	Patron network virtual infrastructure	\$ 64,007
	VOIP telephone system replacements at Carver, Cepeda and Austin History Center	\$ 49,999
Municipal Court		
	Truck	\$ 29,884
Parks & Recreation		
	Riding mowers with mulching kits	\$ 425,215
	Three trucks	\$ 63,201
Police		
	Defibrillators	\$ 2,494
	Body armor	\$ 169,181
	Tasers	\$ 102,481
	Fireproof cabinet	\$ 2,949
	Digital camera and accessories	\$ 2,075
Transfers Out		
	Vehicle Acquisition Fund	\$ 8,006,500
	Communications & Technology Mgmt	\$ 4,359,292
<b>FY11 Total</b>		<b>\$ 14,406,025</b>